School Visits to SLS Centres

Social Distancing Guidelines

School staff are welcome to visit our Centres. The following procedures should ensure that their visit is successful, safe and follows proper social distancing guidelines:

* SLS Covid 19 risk assessments are available on request in advance of a visit
* The date of the visit should be pre-arranged between SLS staff and the school
* When arranging the visit, timeframes for staff arrival and departure are to be agreed with SLS staff. A maximum of 2 people from one school may visit at one time and the duration of the visit should be no longer than 1 hour
* Hampshire County Council is cooperating fully with the NHS Test and Trace Service. Details held concerning the use of our centres will be shared with the NHS, upon formal request only, for the purpose of local disease management control. This will include the names of school staff attending our centres. For more information see: <https://www.hants.gov.uk/socialcareandhealth/coronavirus/libraries-archives/test-trace>
* Face coverings must be worn by school staff during their visit and no refreshments or toilet facilities will be available.
* Hand sanitizer is available at the entrance to the Centre and throughout the centre and school staff and SLS staff are encouraged to use this regularly
* HCC is maintaining 2m as acceptable social distancing and local arrangements to maintain this will be explained by SLS staff at the start of your visit
* You will be asked to unpack any returned stock so that it can be quarantined by SLS and to enable you to re-use your emptied boxes and bags
* All SLS equipment that will be used by school staff during the visit ie trolleys will be wiped down prior to school staff use and after
* SLS staff will issue and box selected items; it is advised that schools quarantine the stock for 72 hours after this in line with guidance
* You will be emailed a balance of stock on loan to you after the end of quarantine period for returns

Please contact your local centres to discuss these arrangements

Additional Information:

* The request and collect service remains available for schools who do not wish to visit or who cannot comply with these guidelines
* It is recommended that books with plastic jackets are quarantined for 72 hours. Unjacketed books should be quarantined for 24 hours.
* National Guidance for school libraries and safely using books during Covid-19 can be found at <https://www.cilip.org.uk/news/news.asp?id=506793&hhSearchTerms=%22Covid+and+19%22>