

## SCHOOL LIBRARY SERVICE

# SECONDARY SCHOOL TRAINING PROGRAMME

2020-21

Address: School Library Service HQ, Fareham Library, Osborn Road, Fareham, Hampshire, PO16 7EN Telephone: 01962 826 660 Email: hq.sls@hants.gov.uk



#### FREE TRAINING COURSES

### FREE SUPPORT GROUP MEETINGS LIBRARY TEACH MEETS

#### Webinar on Microsoft Teams

In addition to our paid courses programme, we also offer regular Secondary Support Groups. These meetings are free to subscribing schools. You can attend any session on any date, you do not necessarily have to attend the session for your base if others are more convenient to you.

#### Spring Term 2021

The spring term library teach meets will be held virtually on Microsoft Teams. Your local base will be in touch at the start of the Spring term to invite you to take part in the meetings. An invitation to join the session on Teams will be sent out.

North Schools and North East Schools 25<sup>th</sup> February Time TBC South and East Schools 9<sup>th</sup> February 2.00-3.00pm South West Schools 24<sup>th</sup> February 1.30-2.30pm

#### Summer Term 2021

The spring term library teach meets will be held virtually on Microsoft Teams. Your local base will be in touch at the start of the Spring term to invite you to take part in the meetings. An invitation to join the session on Teams will be sent out.

North Schools 27<sup>th</sup> May Time TBC
North East Schools 27<sup>th</sup> May Time TBC
South and East Schools 25<sup>th</sup> May 2.00-3.00pm
South West Schools 9<sup>th</sup> June 1.30-2.30pm

Although there is no charge for support group meetings, we would still like you to book a place by emailing or calling your local base who will add you to the register.

Calmore 02380 668481 sws.sls@hants.gov.uk

Fareham 01329 284238 ses.sls@hants.gov.uk

Farnborough 01252 375823 nes.sls@hants.gov.uk

South Ham 01256 811089 nos.sls@hants.gov.uk

#### INDUCTION TRAINING FOR NEW SCHOOL LIBRARY STAFF, TEACHER IN CHARGE OF THE LIBRARY OR LIBRARY VOLUNTEER

An introduction to running a school library and making the most of the School Library Service. This course will be run virtually on Microsoft Teams.

The induction session will provide you with the opportunity to have an introduction to making the most of the time you have in the library. Finding out about the full range of services available to the school from the School Library Service and how you can use the service effectively.

#### Areas covered will include:

- Introduction to SLS staff and the Centre
- Borrowing and exchanging resources
- Advice on resources
- SLS training courses
- SLS Virtual Learning Environment (Moodle)
- Library Management Systems

This course will be held virtually on Microsoft Teams. An invitation to join the session on Teams will be sent out.

Presenter: SLS Adviser and Lead Adviser

Audience: Primary and Secondary library staff, teachers, Literacy Co-ordinators and school library

volunteers

**Cost:** (Free for Subscribers)

#### Spring Term 2021

13<sup>th</sup> January 10am – 11am

#### Summer Term 2021

29<sup>th</sup> April 10am – 11am

## Annual Free Seminar for Secondary Schools Diversity and Inclusion in Children's and Teen Literature and Publishing

The Seminar will be delivered live and online on Tuesday 27th April 2021 from 10-12

The session will be delivered by the publisher Knights Of followed by a discussion and question and answer session. After the break the author ???????? Will talk about their writing and where they get their inspiration from for their novels followed by a question and answer session. The final session will be delivered by SLS staff talking about a selection of books on the themes of diversity and inclusion.

#### **Course Outcomes:**

- Delegates will have strategies to search and select a wide range of resources for students
- Delegates will be more confident in teaching students about diversity and inclusion in fiction and nonfiction texts
- Delegates will be more confident in ensuring they have a wide range of texts in their school library and classroom collections

Audience: LRC Managers and Librarians, Line Managers with library responsibility

Date: TBC

Cost: FREE to SLS subscribing schools

**Bookings**: Although the seminar is free, we would still like you to book places, so that we have an idea of numbers. The seminar is not limited to library staff. Line managers and other interested parties will all be welcome.

Please book a place by contacting SLS HQ on <a href="https://hq.sls@hants.gov.uk">hq.sls@hants.gov.uk</a> who will be happy to confirm your place.

### BOOK CAFE Webinar via Microsoft Teams

A virtual informal way for any interested member of a SLS subscribing school staff or Library volunteer to get together to discuss and share info and ideas about books they've read suitable for their age range

This will hopefully encourage staff to become more familiar with a wide range of books suitable for the students they work with and encourage them to read themselves.

Spring Term 2021
Thursday 14<sup>th</sup> January 3.45-4.45pm and Wednesday 3<sup>rd</sup> March

Summer Term 2021
Tuesday 27<sup>th</sup> April 3.45-4.45pm and Thursday 27<sup>th</sup> June 3.45-4.45pm

#### **TRAINING VIDEOS**

The following training videos are available to view on the Moodle

Understanding Fiction Spine Labels
Shelving Books in the School Library
Using Libresoft Library Management System
Using Capita Library Management System
Creating Booklists on the ePlatform
Making SLS eResources available to Students